



Appointments Committee

**Thursday, 29 October 2009 3.00 p.m.
Marketing Suite, Municipal Building**



Chief Executive

COMMITTEE MEMBERSHIP

Councillor Tony McDermott	Labour
Councillor Robert Gilligan	Labour
Councillor Peter Murray	Conservative
Councillor Rob Polhill	Labour
Councillor Linda Redhead	Liberal Democrat
Councillor Mike Wharton	Labour

Please contact Caroline Halpin on 0151 471 7394 or e-mail caroline.halpin@halton.gov.uk for further information.

The next meeting of the Committee is to be confirmed.

**ITEMS TO BE DEALT WITH
IN THE PRESENCE OF THE PRESS AND PUBLIC**

Part I

Item No.	Page No.
1. MINUTES	1 - 2

PART II

**ITEMS CONTAINING “EXEMPT” INFORMATION FALLING
WITHIN SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT
1972 AND THE LOCAL GOVERNMENT (ACCESS TO
INFORMATION) ACT 1985**

In this case the Committee has a discretion to exclude the press and public but, in view of the nature of the business to be transacted, it is RECOMMENDED that under Section 100(A)(4) of the Local Government Act 1972, having been satisfied that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A to the Act.

2. MANAGEMENT STRUCTURES	3 - 10
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In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

APPOINTMENTS COMMITTEE

At a meeting of the Appointments Committee held on Monday, 21 September 2009 at the Conference Room 2, Municipal Building

Present: Councillors McDermott, Polhill, Redhead, Findon and Wharton

Apologies for Absence: None

Absence declared on Council business: None

Officers present: D. Parr, I. Leivesley and J Burgess

**ITEMS DEALT WITH
UNDER DUTIES
EXERCISABLE BY THE COMMITTEE**

	<i>Action</i>
<p>APC1 MINUTES</p> <p>The minutes of the meeting held on 2nd April 2009, having been printed and circulated, were taken as read and agreed as a correct record.</p>	
<p>APC2 STAFFING PROTOCOLS</p> <p>In order to meet the financial challenges it faced over the next few years the Council had embarked on a wide-ranging Efficiency Programme. To support the implementation of the Efficiency Programme, and recognising the natural concerns of employees through these processes, a Staffing Protocol document had been produced which dealt with the staffing issues that may arise from such programmes. The document brought together the relevant Human Resource Policies and Procedures of the Council into one coherent document. The development of the document into the Staffing Protocol had been achieved through a series of joint Trade Union Negotiation meetings with relevant Trade Unions (UNISON and MPO/GMB).</p> <p>Whilst developing the protocol, the opportunity was taken to review the existing At Risk Policy and the Voluntary Early Retirement Scheme. It was also checked to ensure that it complied with current Employment Law. The</p>	

amendments to the At Risk process mainly related to clarifying the processes and steps that were to be followed when employees were placed at risk. However, the review of Voluntary Early Retirement in the Interests of Efficiency Scheme resulted in proposed changes in the way pension was augmented (the power of the employing authority to increase total pension scheme membership of active members). The revised scheme introduced a sliding scale of augmentation based on length of service of the member of staff concerned. Any augmented years added would be determined by the number of years service an employee had on a sliding scale. It was this issue that had been subject to Trade Union ballot and it was reported that MPO/GMB and UNISON had now agreed to the revised augmentation scale.

It was noted that there were clearly financial implications to the Council in terminating a person's employment either compulsorily or by voluntary means. The costs would depend on the individual's circumstances and therefore could not be reliably estimated at this time. The costs would be met from the overall savings generated from the Efficiency Programme.

RESOLVED: That

(1) Staffing Protocol be approved; and

(2) Any minor drafting amendments be delegated to the Strategic Director, Corporate and Policy, in consultation with the Corporate Services Portfolio holder, to make.

Meeting ended at 9.20 a.m.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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